

## DOCUMENT MANAGEMENT COOPERATIVE

NEW JERSEY STATE APPROVED  
CO-OP# "65MCESCCPS"



Having recently been awarded a Document Management Services Contract for the Middlesex Regional Educational Services Commission, Foveonics would like to personally introduce ourselves to the 1,100 Current Members as well as those who may be interested in joining the Cooperative.

## THESE SERVICES INCLUDE

*Electronic Document Management Software  
(Cloud or Premised Based)  
Small and Large Format Scanning  
File Preparation  
File Indexing  
Records Management Planning  
Records Management Certifications of the Public Entity  
Records Review  
Certified Destruction of Records*

*Pickup & Delivery  
Boxing and Labeling of Files  
Microfilm  
Storage and Retrieval  
Microfilm Scanning  
Redaction  
Data Entry  
Color Scanning  
Bound Book Scanning*

New Jersey based Foveonics Imaging Technologies, Inc., founded in September 2003, is a leading document management services and solutions provider to government agencies. Foveonics has worked extensively alongside our clients and NJ DORES, assisting in the certification process for both Migration Path and Microfilm.

## READY TO LEARN MORE?

If you are need of further assistance please contact

Regional Sales Manager

Lela Genzlinger

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**Educational Services Commission of New Jersey  
NJ State Approved Co-op #65MCESCCPS  
Bid #ESCNJ 16/17-48**

**BID TERM: 7/1/17 – 6/30/22**

**VENDOR: FOVEONICS IMAGING TECHNOLOGIES, INC.**

**Document Management for Records Retention and Disposal**

Item	Year 1	Year 2	Year3-5	Unit
<b>Small Format - Up to 11 x 17</b>				
Records Review*	\$30.00	\$35.00	\$40.00	Hourly
Complete Disposal Schedule - <i>Including all required forms</i>	Included	Included	Included	Hourly
Member Certification	Included	Included	Included	Per Application
Pickup and Delivery	\$80.00	\$85.00	\$90.00	Per Pickup or Delivery
Boxing and Labeling of Files*	\$14.00	\$15.00	\$16.00	Hourly
Preparation of Files*	\$11.75	\$12.00	\$12.25	Hourly
Purging of Files - <i>According to NJ DORES Guidelines*</i>	\$10.00	\$10.15	\$10.35	Hourly
Indexing of Files (2 Indexes Min)*	\$0.04	\$0.044	\$0.0484	Per File
Imaging of Files*	\$0.039	\$0.044	\$0.049	Per Image
Microfilm Including Targets	\$0.015	\$0.0175	\$0.02	Per Image
Offsite WEB Based Storage	\$15.00	\$17.50	\$20.00	Per Month-Per GB
Searchable PDF - Must use 2 OCR engines	Included	Included	Included	Per Image
<b>Large Format - Larger than 11 x 17</b>				
Sorting of Blueprints*	\$14.00	\$16.00	\$18.00	Hourly
Pickup and Delivery	Included	Included	Included	Per Pickup or Delivery
Preparation of Files*	Included	Included	Included	Hourly
Imaging of Files*	\$0.40	\$0.44	\$0.484	Per Image
Indexing of Files (5 Indexes Min)*	\$0.04	\$0.044	\$0.0484	Per File
Disposal of Duplicate Files*	Included	Included	Included	Per Lb.
Digital Enhancement*	Included	Included	Included	Per Image
Offsite WEB Based Storage	\$15.00	\$17.50	\$20.00	Per Month-Per GB
<b>Document Management</b>				
Web Based	\$15.00	\$17.50	\$20.00	PerMonth
Setup & Training Fee	\$250.00	\$270.00	\$290.00	Per Install
Premise Based	\$1,500.00	\$1,650.00	\$1,800.00	Per License
Setup & Training Fee	\$125.00	\$130.00	\$135.00	Per Hour (Typically 8 hours)

**VENDOR: FOVEONICS IMAGING TECHNOLOGIES, INC.**

**Document Management for Records Retention and Disposal**

Item	Year 1	Year 2	Year3-5	Unit
<b>Additional Services</b>				
Microfilm Scanning 16mm*	\$0.03	\$0.033	\$0.0363	PerImage
Microfilm Scanning 35mm*	\$0.042	\$0.0462	\$0.0508	Per Image
Redaction*	\$0.01	\$0.011	\$0.0121	Per Image Inspected
Data Entry*	\$0.002	\$0.0022	\$0.00242	Per Character
Color Scanning*	\$0.05	\$0.052	\$0.055	Per Image
Bound Book Scanning*	\$0.15	\$0.165	\$0.18	Per Image
Re-Assembly of Documents*	\$11.75	\$12.00	\$12.25	Hourly

\* Unit pricing is applicable for on-site and off-site services.  
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